



BE-29 Identification Number

## ANNUAL SURVEY OF FOREIGN OCEAN CARRIERS' EXPENSES IN THE UNITED STATES FORM BE-29

**Due date:**

Within 45 days of the close of each calendar year.

**Electronic filing:**

[www.bea.gov/efile](http://www.bea.gov/efile)

**Mail via U.S. Postal Service:**

Bureau of Economic Analysis  
Balance of Payments Division, BE-50 (SSB)  
4600 Silver Hill Rd.  
Washington, DC 20233

**Send via Private Delivery:**

Bureau of Economic Analysis  
Balance of Payments Division, BE-50 (SSB)  
4600 Silver Hill Rd.  
Suitland, MD 20746

**Fax reports to:**

(301) 278-9505

**Name and address of U.S. Reporter (U.S. Agent)**

10001	Company Name: 0
10002	In Care of: 0
10003	Attention: 0
10004	Address: 0
10005	City, State, Zip Code 0

**Assistance:**

E-mail: [be-29help@bea.gov](mailto:be-29help@bea.gov)

Telephone: (301) 278-9301

Copies of blank forms: [www.bea.gov/ssb](http://www.bea.gov/ssb)

**BE-29 Filing Requirements:**

A response is required if you are notified by BEA about this survey. A BE-29 survey must be completed in its entirety by U.S. Agents that handled 40 or more foreign ocean carrier port calls in the reporting period, or had covered expenses of \$250,000 or more in the reporting period for all foreign ocean vessels handled by the U.S. Agent. See the General Instructions on page 7 for more information on who must report and reporting requirements.

**Authority, Confidentiality, Penalties:**

This survey is being conducted under the International Investment and Trade in Services Survey Act (P.L. 94-472, 90 Stat. 2059, 22 U.S.C. 3101-3108, as amended). The filing of reports is mandatory, and the Act provides that your report to BEA is confidential. Persons who fail to report may be subject to penalties. See the General Instructions on page 7 for additional details.

**Contact Information****Provide information of person to consult about this report:**

0990	Name 0
0994	Telephone Number 0
0997	Extension 0
0999	Fax Number 0
	E-mail Address 0

**NOTE:** BEA uses a Secure Messaging System to correspond with you via encrypted message to discuss questions relating to this form. We may use your e-mail address for survey-related announcements and to inform you about secure messages. When communicating with BEA by e-mail, please do not include any confidential business or personal information.

**Certification**

The undersigned official certifies that this report has been prepared in accordance with the applicable instructions, is complete, and is substantially accurate including estimates that may have been provided.

Signature of Authorized Official 0	Date 0	Telephone Number 0	Extension 0
Name 0	Title 0		

0995

## Determination of Reporting Status

### 1 What is the U.S. Reporter's (U.S. Agent's) calendar year covered in this report?

	Month	Day	Year
10010			
Start date . . . . .			
	Month	Day	Year
10011			
End date . . . . .			

### 2 Check the box that best describes the status of the U.S. Reporter (U.S. Agent) during the reporting period identified in Question 1.

- 10014 <sup>1</sup>  1 In existence the entire reporting period – *Continue filling out this form.*
- <sup>1</sup>  2 In existence during only part of the reporting period – *Continue filling out this form for the portion of the reporting period your company was in existence and, in the comments section below, explain why your company did not exist for a part of the period.*
- <sup>1</sup>  3 Not in existence during the reporting period – *In the comments section below, explain why your company was not in existence during the reporting period. Please return form according to instructions on page 1.*

### 3 What is the U.S. Reporter's (U.S. Agent's) Employer Identification Number (EIN)?

10017 <sup>1</sup>

### 4 Did the U.S. Reporter (U.S. Agent) handle, for all foreign ocean carriers and vessels they represent, 40 or more port calls in the reporting period identified in Question 1?

- 10015 <sup>1</sup>  1 Yes – *Skip Question 5 and continue to the next page.*
- <sup>1</sup>  2 No – *Continue to Question 5.*

### 5 Did the U.S. Reporter (U.S. Agent) handle, for all foreign ocean carriers and vessels they represent, a total of \$250,000 or more in total annual covered expenses in the reporting period identified in Question 1? See the Reporting Instructions on page 3 for a complete description of all covered expenses.

- 10016 <sup>1</sup>  1 Yes – *Continue to the next page.*
- <sup>1</sup>  2 No – *You are requested, but not required, to report additional information in Schedules A-C of the survey. If you do not wish to provide additional information on a voluntary basis, you may stop here and return the survey according to the instructions on page 1.*

Comments

## Reporting Instructions

### Reporting Instructions for Schedules A-C

**Name of foreign ocean carrier—** For each schedule completed, report the foreign carrier's name for which you are reporting shipping weight and handled expenses.

#### Types of service:

The U.S. Reporter (U.S. Agent) of foreign ocean carriers should report the expenses and the shipping weight of cargo handled for the following types of vessels:

**Tramp:** Dry cargo vessels operating on an irregular or unscheduled basis (report on Schedule A).

**Tanker:** Vessels ordinarily engaged in carriage of liquid cargo (report on Schedule B).

**Liner:** Dry cargo, passenger, or combination vessels operating on a definite, advertised schedule, giving relatively frequent sailings at regular intervals between U.S. and foreign ports (report on Schedule C).

**NOTE — Do not combine carriers or vessel types when reporting.**

**For tramp services —** Complete Schedule A of the survey on page 4. Report the expenses and the shipping weight of cargo handled for a minimum of 10 separate port calls for this service. U.S. Agents may report any number of carriers to complete this reporting requirement. For example, a U.S. Agent representing 5 different carriers may report 2 port calls for each carrier, or 5 port calls for 2 different carriers. You have the option to report more than 10 separate port calls, if desired. Select the port calls for which you know the shipping weight of cargo handled and all or most of the expenses. A separate page should be used for each carrier. Additional copies of Schedule A can be found at [www.bea.gov/ssb](http://www.bea.gov/ssb) (eFile users – select “Add Schedule A Overflow” from the survey selection page).

**For tanker services —** Complete Schedule B of the survey on page 5. Report the expenses and the shipping weight of cargo handled for a minimum of 10 separate port calls for this service. U.S. Agents may report any number of carriers to complete this reporting requirement. For example, a U.S. Agent representing 5 different carriers may report 2 port calls for each carrier, or 5 port calls for 2 different carriers. You have the option to report more than 10 separate port calls, if desired. Select the port calls for which you know the shipping weight of cargo handled and all or most of the expenses. A separate page should be used for each carrier. Additional copies of Schedule B can be found at [www.bea.gov/ssb](http://www.bea.gov/ssb) (eFile users – select “Add Schedule B Overflow” from the survey selection page).

**For liner services, including passenger/cruise vessels —** Complete Schedule C of the survey on page 6. Report the expenses of a minimum of 15 separate port calls for this service. U.S. Agents may report any number of carriers to complete this reporting requirement. For example, a U.S. Agent representing 3 different carriers may report 5 port calls for each carrier, or 15 port calls for one carrier. You have the option to report more than 15 separate port calls, if desired. Select the port calls for which you know the shipping weight of cargo handled and all or most of the expenses. A separate page should be used for each carrier. Do not combine carriers. Additional copies of Schedule C can be found at [www.bea.gov/ssb](http://www.bea.gov/ssb) (eFile users – select “Add Schedule C Overflow” from the survey selection page).

#### Expenses:

**Item 1 — Shipping weight of cargo handled:** Report shipping weight in thousands of long tons (1 long ton = 2,240 pounds) of total export and import cargo handled by foreign carriers included in this report, and for which cargo expenses were reported above.

**Item 2 — Port call expenses:** Report expenses related to calling at U.S. ports. Include expenses for services such as pilotage, towing and tugboat services, lines, surveys, documentation, harbor fees, berth fees, etc.

**Item 3 — Cargo expenses:** Report expenses related to loading, unloading, and storing cargo at U.S. ports. Report expenses such as those for stevedoring; for handling bulk cargoes, containers, barges, etc.; for lighterage; for container and barge rentals; and for warehouse and terminal rentals and expenses.

**Item 4 — Fuel expenses:** Report expenses for fuel and oil (bunkers) taken on in U.S. ports. Do not report fuel and oil expenses incurred in foreign ports even though payments for them are made to U.S. companies.

**Item 5 — Vessel expenses other than fuel:** Report other (nonfuel) operating expenses such as stores and supplies, vessel repairs, and personnel expenses in the United States.

**Item 6 — Other expenses:** Report other U.S. expenses of foreign carriers related to U.S. operations. Report expenses—such as, but not limited to, U.S. agents' and brokers' fees and commissions—and expenses related to maintaining U.S. offices, such as rent, advertising, and wages.

**Expenses not reportable on this form —** Do not include insurance for cargoes and vessels. Do not include vessel leasing expenses, capital transfers such as vessel mortgage payments for principal and interest, depreciation expense, and payments for equipment and supplies for which Shippers Export Declarations were filed with the U.S. Customs and Border Protection.

## Schedule A – U.S. Expenses of Foreign Tramp (Dry Bulk) Vessels

**Instructions:** On Schedule A, report the shipping weight and expenses of 10 foreign tramp vessel port calls. Select port calls for which you know the shipping weight of cargo handled and all or most of the expenses. U.S. Agents may report for multiple carriers or for a single carrier to complete this reporting requirement. For example, a U.S. Agent representing 2 carriers may report 5 port calls for each carrier, or 10 port calls for one carrier. If the agent chooses to report for multiple carriers, a separate worksheet must be used for each carrier. Additional Schedule A worksheets can be downloaded at [www.bea.gov/ssb](http://www.bea.gov/ssb) (eFile users– select “Add Schedule A Overflow” from the survey selection page). See the Reporting Instructions on page 3 for more information.

**Name of foreign tramp ocean carrier**

11001\_0

**Name of U.S. Reporter (U.S. Agent):**

11002\_0

In the table below, report the expenses of up to 10 separate port calls for the foreign tramp ocean carrier named above. Reasonable estimates may be provided when actual values are not available. See the Reporting Instructions on page 3 for more information.

**IMPORTANT** – Report amounts in thousands (omitting 000). Round amounts of less than 500 to 0. Report shipping weights in thousands of long tons (1 long ton = 2,240 pounds).

**EXAMPLE** – If the amount is \$324,999.00, report as 325. Report 749,400 long tons as 749.

### Foreign Tramp Vessel Port Calls

#### SHIPPING WEIGHTS/EXPENSES

Port Call		Shipping Weight of Cargo Handled <small>Report in thousands of long tons (1 long ton = 2,240 pounds)</small>	Port Call Expenses		Cargo Expenses		Fuel Expenses		Vessel Expenses		Other Expenses		Total Expenses <small>(sum of Items 2 through 6)</small>
			(Item 1)	(Item 2)	(Item 3)	(Item 4)	(Item 5)	(Item 6)					
1	11011	1	000	\$ 000	\$ 000	\$ 000	\$ 000	\$ 000	\$ 000	\$ 000	\$ 000	\$ 000	
2	11012	1	000	\$ 000	\$ 000	\$ 000	\$ 000	\$ 000	\$ 000	\$ 000	\$ 000	\$ 000	
3	11013	1	000	\$ 000	\$ 000	\$ 000	\$ 000	\$ 000	\$ 000	\$ 000	\$ 000	\$ 000	
4	11014	1	000	\$ 000	\$ 000	\$ 000	\$ 000	\$ 000	\$ 000	\$ 000	\$ 000	\$ 000	
5	11015	1	000	\$ 000	\$ 000	\$ 000	\$ 000	\$ 000	\$ 000	\$ 000	\$ 000	\$ 000	
6	11016	1	000	\$ 000	\$ 000	\$ 000	\$ 000	\$ 000	\$ 000	\$ 000	\$ 000	\$ 000	
7	11017	1	000	\$ 000	\$ 000	\$ 000	\$ 000	\$ 000	\$ 000	\$ 000	\$ 000	\$ 000	
8	11018	1	000	\$ 000	\$ 000	\$ 000	\$ 000	\$ 000	\$ 000	\$ 000	\$ 000	\$ 000	
9	11019	1	000	\$ 000	\$ 000	\$ 000	\$ 000	\$ 000	\$ 000	\$ 000	\$ 000	\$ 000	
10	11020	1	000	\$ 000	\$ 000	\$ 000	\$ 000	\$ 000	\$ 000	\$ 000	\$ 000	\$ 000	

To report additional port calls for this carrier, or to report port calls for another carrier, download additional pages at [www.bea.gov/ssb](http://www.bea.gov/ssb) (eFile users – select “Add Schedule A Overflow” from the survey selection page).

## Schedule B – U.S. Expenses of Foreign Tanker Vessels

**Instructions:** On Schedule B, report the shipping weight and expenses of 10 foreign tanker vessel port calls. Select port calls for which you know the shipping weight of cargo handled and all or most of the expenses. U.S. Agents may report for multiple carriers or for a single carrier to complete this reporting requirement. For example, a U.S. Agent representing 2 carriers may report 5 port calls for each carrier, or 10 port calls for one carrier. If the agent chooses to report for multiple carriers, a separate worksheet must be used for each carrier. Additional Schedule B worksheets can be downloaded at [www.bea.gov/ssb](http://www.bea.gov/ssb) (eFile users– select “Add Schedule B Overflow” from the survey selection page). See the Reporting Instructions on page 3 for more information.

**Name of foreign tanker ocean carrier**

12001\_0

**Name of U.S. Reporter (U.S. Agent):**

12002\_0

In the table below, report the expenses of up to 10 separate port calls for the foreign tanker ocean carrier named above. Reasonable estimates may be provided when actual values are not available. See the Reporting Instructions on page 3 for more information.

**IMPORTANT** – Report amounts in thousands (omitting 000). Round amounts of less than 500 to 0. Report shipping weights in thousands of long tons (1 long ton = 2,240 pounds).

**EXAMPLE** – If the amount is \$324,999.00, report as 325. Report 749,400 long tons as 749.

### Foreign Tanker Vessel Port Calls

#### SHIPPING WEIGHTS/EXPENSES

Port Call	SHIPPING WEIGHTS/EXPENSES																				
	Shipping Weight of Cargo Handled		Port Call Expenses		Cargo Expenses		Fuel Expenses		Vessel Expenses		Other Expenses		Total Expenses								
	Report in thousands of long tons (1 long ton = 2,240 pounds)												(sum of Items 2 through 6)								
	(Item 1)	(Item 2)	(Item 3)	(Item 4)	(Item 5)	(Item 6)	(Item 7)	(Item 8)	(Item 9)	(Item 10)	(Item 11)	(Item 12)	(Item 13)	(Item 14)							
1	12011	1	000	2	\$	000	3	\$	000	4	\$	000	5	\$	000	6	\$	000	7	\$	000
2	12012	1	000	2	\$	000	3	\$	000	4	\$	000	5	\$	000	6	\$	000	7	\$	000
3	12013	1	000	2	\$	000	3	\$	000	4	\$	000	5	\$	000	6	\$	000	7	\$	000
4	12014	1	000	2	\$	000	3	\$	000	4	\$	000	5	\$	000	6	\$	000	7	\$	000
5	12015	1	000	2	\$	000	3	\$	000	4	\$	000	5	\$	000	6	\$	000	7	\$	000
6	12016	1	000	2	\$	000	3	\$	000	4	\$	000	5	\$	000	6	\$	000	7	\$	000
7	12017	1	000	2	\$	000	3	\$	000	4	\$	000	5	\$	000	6	\$	000	7	\$	000
8	12018	1	000	2	\$	000	3	\$	000	4	\$	000	5	\$	000	6	\$	000	7	\$	000
9	12019	1	000	2	\$	000	3	\$	000	4	\$	000	5	\$	000	6	\$	000	7	\$	000
10	12020	1	000	2	\$	000	3	\$	000	4	\$	000	5	\$	000	6	\$	000	7	\$	000

To report additional port calls for this carrier, or to report port calls for another carrier, download additional pages at [www.bea.gov/ssb](http://www.bea.gov/ssb) (eFile users – select “Add Schedule B Overflow” from the survey selection page).

## Schedule C – U.S. Expenses of Foreign Liner (Including Passenger/Cruise) Ocean Carriers

**Instructions:** On Schedule C, report the shipping weight and expenses of 15 foreign liner ocean vessel port calls. Select port calls for which you know the shipping weight of cargo handled and all or most of the expenses. U.S. Agents may report for multiple carriers or for a single carrier to complete this reporting requirement. For example, a U.S. Agent representing 3 different carriers may report 5 port calls for each carrier, or 15 port calls for one carrier. If the agent chooses to report for multiple carriers, a separate worksheet must be used for each carrier. Additional Schedule C worksheets can be downloaded at [www.bea.gov/ssb](http://www.bea.gov/ssb) (eFile users– select “Add Schedule C Overflow” from the survey selection page). See the Reporting Instructions on page 3 for more information.

**Name of Foreign Liner Ocean Carrier:**

13001\_0

**Name of U.S. Reporter (U.S. Agent):**

13002\_0

In the table below, report the expenses of up to 15 separate port calls for the foreign liner ocean carrier named above. Reasonable estimates may be provided when actual values are not available. See the Reporting Instructions on page 3 for more information.

**IMPORTANT** – Report amounts in thousands (omitting 000). Round amounts of less than 500 to 0.

**EXAMPLE** – If the amount is \$324,999.00, report as 325. Report 749,400 long tons as 749.

### Foreign Liner Vessel Port Calls

#### SHIPPING WEIGHTS/EXPENSES

Port Call		Shipping Weight of Cargo Handled Report in thousands of long tons (1 long ton = 2,240 pounds) (Item 1)	Port Call Expenses (Item 2)		Cargo Expenses (Item 3)		Fuel Expenses (Item 4)		Vessel Expenses (Item 5)		Other Expenses (Item 6)		Total Expenses (sum of Items 2 through 6)	
			\$	\$	\$	\$	\$	\$	\$	\$	\$	\$		
1	13011	1	000	\$	000	\$	000	\$	000	\$	000	\$	000	000
2	13012	1	000	\$	000	\$	000	\$	000	\$	000	\$	000	000
3	13013	1	000	\$	000	\$	000	\$	000	\$	000	\$	000	000
4	13014	1	000	\$	000	\$	000	\$	000	\$	000	\$	000	000
5	13015	1	000	\$	000	\$	000	\$	000	\$	000	\$	000	000
6	13016	1	000	\$	000	\$	000	\$	000	\$	000	\$	000	000
7	13017	1	000	\$	000	\$	000	\$	000	\$	000	\$	000	000
8	13018	1	000	\$	000	\$	000	\$	000	\$	000	\$	000	000
9	13019	1	000	\$	000	\$	000	\$	000	\$	000	\$	000	000
10	13020	1	000	\$	000	\$	000	\$	000	\$	000	\$	000	000
11	13021	1	000	\$	000	\$	000	\$	000	\$	000	\$	000	000
12	13022	1	000	\$	000	\$	000	\$	000	\$	000	\$	000	000
13	13023	1	000	\$	000	\$	000	\$	000	\$	000	\$	000	000
14	13024	1	000	\$	000	\$	000	\$	000	\$	000	\$	000	000
15	13025	1	000	\$	000	\$	000	\$	000	\$	000	\$	000	000

To report additional port calls for this carrier, or to report port calls for another carrier, download additional pages at [www.bea.gov/ssb](http://www.bea.gov/ssb) (eFile users – select “Add Schedule C Overflow” from the survey selection page).

# ANNUAL SURVEY OF FOREIGN OCEAN CARRIERS' EXPENSES IN THE UNITED STATES

## FORM BE-29 GENERAL INSTRUCTIONS

Public reporting burden for this BE-29 report is estimated to average 3 hours per response. This burden includes time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding this burden estimate to Director, Bureau of Economic Analysis (BE-1), U.S. Department of Commerce, 4600 Silver Hill Rd., Washington, DC 20233 and to the Office of Management and Budget, Paperwork Reduction Project 0608-0012, Washington, DC 20503.

**Purpose** — Reports on this form are required to obtain reliable and up-to-date information on services transactions between U.S. and foreign persons. The data will be used in compiling the U.S. international transactions accounts and national income and product accounts. The information will also be used to formulate U.S. policy on such international transactions, and to analyze the impact of that policy and the policies of foreign countries.

**Authority** — This survey is being conducted under the authority of the International Investment and Trade in Services Survey Act (P.L. 94-472, 90 Stat. 2059, 22 U.S.C. 3101-3108, as amended – hereinafter “the Act”). Regulations for the survey may be found in 15 CFR Part 801. The survey has been approved by the Office of Management and Budget (OMB) under the Paperwork Reduction Act (44 U.S.C. 3501, et seq.).

**Penalties** — Persons who fail to report may be subject to a civil penalty of not less than \$4,454, and not more than \$44,539, and to injunctive relief commanding such person to comply, or both. These civil penalties are subject to inflationary adjustments. Those adjustments are found in 15 CFR 6.4. Whoever willfully fails to report shall be fined not more than \$10,000 and, if an individual, may be imprisoned for not more than one year, or both. Any officer, director, employee, or agent of any corporation who knowingly participates in such violations, upon conviction, may be punished by a like fine, imprisonment, or both. (See 22 U.S.C. 3105.) Notwithstanding the above, a U.S. person is not subject to any penalty for failure to report if a valid OMB control number is not displayed on the form. The control number for Form BE-29 (0608-0012) is displayed at the top of the first page of this form.

**Confidentiality** — The Act provides that your report to this Bureau is **confidential** and may be used only for analytical or statistical purposes. Without your prior written permission, the information filed in your report **cannot** be presented in a manner that allows it to be individually identified. Your report **cannot** be used for purposes of taxation, investigation, or regulation. Copies retained in your files are immune from legal process. Per the Cybersecurity Enhancement Act of 2015, your data are protected from Cybersecurity risks through security monitoring of the BEA information systems.

### Who Is To Report and General Coverage

**Who must report** — A response is required from each U.S. office, agent, or other representative of a foreign ocean carrier that was notified by BEA about the survey.

**NOTE** — U.S. Agents are steamship agents and other persons representing foreign carriers in arranging ocean transportation between U.S. and foreign ports and in arranging for port services in the United States.

### Mandatory reporting —

- a. A complete BE-29 report is required from each U.S. office, agent, or other representative of a foreign ocean carrier that:
  - (1) handled 40 or more port calls in the United States during the reporting period, or
  - (2) handled total covered expenses of \$250,000 or more during the reporting period.
- b. A U.S. Agent of a foreign ocean carrier that handled fewer than 40 port calls in the United States AND had total covered expenses below \$250,000 during the reporting period must complete pages 1–2. The U.S. Agent also has the option of providing additional information, on a voluntary basis, on Schedules A-C on pages 4-6.
- c. A U.S. Agent of a foreign ocean carrier that had no covered expenses must complete pages 1–2.

Foreign carriers must report expenses for services not reported or provided by U.S. Agents.

Carriers are owners or operators of dry cargo, passenger (including cruise and combination) and tanker vessels calling at U.S. ports. The term carrier also includes VLCC tankers discharging petroleum offshore destined for U.S. ports. Foreign carriers are those whose residence is outside the United States.

Foreign carriers include those who own or operate their own or chartered (U.S.-flag or foreign-flag) vessels. They also include foreign subsidiaries of U.S. companies operating their own or chartered vessels as carriers for their own accounts. Where the vessels under foreign registry are operated directly by a U.S. carrier for its own account, the operation of such vessels should be reported on Form BE-30, Quarterly Survey of Ocean Freight Revenues and Expenses of U.S. Carriers. A copy of the form can be downloaded from [www.bea.gov/ssb](http://www.bea.gov/ssb).

### Definitions

**United States** — When used in a geographic sense, means the 50 states, the District of Columbia, the Commonwealth of Puerto Rico, and all territories and possessions of the United States.

**Foreign** — When used in a geographic sense, means that which is situated outside the United States or which belongs to or is characteristic of a country other than the United States.

### What Must be Reported:

**For tramp services** — Complete Schedule A of the survey on page 4. Report the expenses and the shipping weight of cargo handled for a minimum of 10 separate port calls for this service. U.S. Agents may report any number of carriers complete this reporting requirement. For example, a U.S. Agent representing 5 different carriers may report 2 port calls for each carrier, or 5 port calls for 2 different carriers.

**For tanker services** — Complete Schedule B of the survey on page 5. Report the expenses and the shipping weight of cargo handled for a minimum of 10 separate port calls for this service. U.S. Agents may report any number of carriers complete this reporting requirement. For example, a U.S. Agent representing 5 different carriers may report 2 port calls for each carrier, or 5 port calls for 2 different carriers.

**For liner services, including passenger/cruise vessels** — Complete Schedule C of the survey on page 6. Report the expenses of a minimum of 15 separate port calls for this service. U.S. Agents may report any number of carriers to complete this reporting requirement. For example, a U.S. Agent representing 3 different carriers may report 5 port calls for each carrier, or 15 port calls for one carrier.

See page 3 for full reporting instructions.

### Reporting Procedures:

**Frequency** — A report must be filed for each calendar year within 45 days after the close of the calendar year.

**Assistance and additional copies of the forms** — Phone (301) 278-9301 for assistance. Copies of BEA survey forms are also available on BEA's web site: [www.bea.gov/ssb](http://www.bea.gov/ssb).

**How to report** — Use this form to report information in accordance with the reporting instructions on page 3. Report all amounts in thousands (\$324,999.00 should be reported as 325,749,400 long tons should be reported as 749 (1 long ton = 2,240 pounds)).

**Where to send reports** — To file a report electronically, see our website at [www.bea.gov/efile](http://www.bea.gov/efile) for details.

Mail via U.S. Postal Service:

Bureau of Economic Analysis  
Balance of Payments Division, BE-50 (SSB)  
4600 Silver Hill Rd.  
Washington, DC 20233

Send via private express delivery:

Bureau of Economic Analysis  
Balance of Payments Division, BE-50 (SSB)  
4600 Silver Hill Rd.  
Suitland, MD 20746

Fax Reports to (301) 278-9505