

VI. FILING THE BE-11

A. Due date – A fully completed and certified BE-11 report comprising Form BE-11A and Forms BE-11B, BE-11C or BE-11D (as required) is due to be filed with BEA by May 31, 2018.

B. Extensions – For the timely dissemination of the survey results, it is important that your report be filed by the due date. However, a written request for an extension will be considered provided it is received no later than the original due date of the report and enumerates substantive reasons necessitating the extension. BEA will provide a written response to such requests.

C. Assistance – For assistance, telephone (301) 278-9418 or e-mail BEA at be10/11@bea.gov.

D. Retention of copies – Each U.S. Reporter must retain a copy of its report to facilitate resolution of problems. These copies should be retained by the U.S. Reporter for at least 3 years after the report's original due date.

E. Electronic filing option (eFile) – Forms that can be transmitted to BEA electronically will be available on the BEA Web site: www.bea.gov/efile. If you efile, please do not submit paper reports.

F. Where to send the report – Send reports filed by mail through the U.S. Postal Service to:

Bureau of Economic Analysis
Direct Investment Division, BE-69(A)
4600 Silver Hill Road
Washington, DC 20233

Send reports filed by direct private delivery to:

Bureau of Economic Analysis
Direct Investment Division, BE-69(A)
4600 Silver Hill Road
Suitland, MD 20746

G. Confidentiality – The information filed in this report may be used only for analytical and statistical purposes and access to the information shall be available only to officials and employees (including consultants and contractors and their employees) of agencies designated by the President to perform functions under the Act. The President may authorize the exchange of the information between agencies or officials designated to perform functions under the Act, but only for analytical and statistical purposes. No official or employee (including consultants and contractors and their employees) shall publish or make available any information collected under the Act in such a manner that the person to whom the information relates can be specifically identified. Reports and copies of reports prepared pursuant to the Act are confidential and their submission or disclosure shall not be compelled on any person without the prior written permission of the person filing the report and the customer of such person where the information collected is identifiable as being derived from the records of such customer (22 U.S.C. 3104). Per the Cybersecurity Enhancement Act of 2015, your data are protected from cybersecurity risks through security monitoring of the BEA information systems.

Annual stockholders' report – Business enterprises issuing annual reports to stockholders should furnish copies of these reports for FY 2017 when filing the BE-11 report.