

Instruction Booklet - Contains additional instructions, definitions, and detailed reporting requirements for completing this form.

Who must report — The U.S. Reporter must file Form BE-11C for each minority-owned foreign affiliate owned directly and/or indirectly, at least 10 percent, but not more than 50 percent, by all U.S. Reporters of the affiliate combined and for which the affiliate's total assets; sales or gross operating revenues, excluding sales taxes; or net income after provision for foreign affiliate parent of another foreign affiliate being filed on Form BE-11C, Form BE-11C must be filed for the foreign affiliate parent even if all of the items: total assets; sales or gross operating revenues, excluding sales taxes; or net income after provision for foreign affiliate parent of another foreign affiliate being filed on Form BE-11C, Form BE-11C must be filed for the foreign affiliate parent even if all of the items: total assets; sales or gross operating revenues, excluding sales taxes; or net income after provision for foreign income taxes was less than or equal to \$60 million (positive or negative) at the end of, or for, the affiliate's 2018 fiscal year. Certain private funds are exempt from filing the Form BE-11C. Review exemption on page 2, Part II.B of the Form BE-11 Claim for Not Filing.

| Translation of foreign currency financial and operating data into U.S. dollars — Use U.S. | \$ Bil. | Mil. | Thous. | Dols. |
|---|------------|------|--------|------------|
| Generally Accepted Accounting Principles FASB ASC 830 (FAS 52). See Instruction Booklet, Part IV.B. | | | | |
| Monetary Values — Report in U.S. dollars rounded to thousands (omitting 000). EXAMPLE – If amount is \$1,334,891.00, report as | | 1 | 335 | 000 |
| If an item is between + or - \$500.00, enter "0." Use parenthesis () to indicate negative numbers. | | | | |
| Percentages — Report ownership percentages to a tenth of one percent: | | | 9 8 . | <u>7</u> % |

Part I — Identification of Minority-Owned Foreign Affiliate

What is the country of location? — Country in which this foreign affiliate's physical assets are located or where its primary activity is carried out — Mark (X) one.

Note — If the affiliate is engaged in petroleum, shipping, other water transportation, or oil and gas drilling, and has operations spanning more than one country, use country of incorporation for country of location. For example, classify in country of incorporation an oil drilling rig that moves from country to country during the year.

| 1007 | ¹ 601 | Australia | ¹ 650 | China | ¹ 313 | Ireland | ¹ 319 | Netherlands | | | |
|----------------|--|---|------------------|--|------------------|--|------------------|---------------------------|--------------|------|--|
| | ¹ 302 | Belgium | ¹ 307 | France | ¹ 314 | Italy | ¹ 325 | Switzerland | | | |
| | ¹ 202 | Brazil | ¹ 308 | Germany | ¹ 614 | Japan | ¹ 327 | United Kingdom | | | |
| | ¹ 100 | Canada | ¹ 611 | Hong Kong | ¹ 213 | Mexico | 1 | Other — Specify | | | |
| | What is the city of location? — <i>Primary city in which this foreign</i> <i>affiliate's physical assets are located or where its primary activity is carried out</i> | | | | | | | | | | |
| affilia See | 5 What is the ending date of this foreign affiliate's 2018 fiscal year? - The foreign affiliate's financial reporting year that has an ending date in calendar year 2018. 6 Did the foreign business enterprise become a foreign affiliate of the U.S. Reporter during the fiscal year? | | | | | | | | | | |
| 1010 | ¹ 1 | If "Yes," did the ² 1 Establ ² 2 Acquir | e U.S. Re | eporter — <i>Mark</i> preign affiliate? | (X) one. | ate was not previ r more in an exis | | ned by the U.S. Reporter. | Month 3// | Year | |
| | 2 | No | | | | | | | | | |

| F | Part I — Identificat | ion of Minority-O | wned Foreign A | ffiliate — Conti | inued |
|---|--|---|---|---|---|
| Ownership in this Foreign Equity interest is direct own of nonvoting equity include nor Voting interest is direct own include voting stock and a gen a 100 percent direct voting interequity. Enter percent of ownership base an equivalent interest if an unit What is the direct own See Instruction Bookle made here, complete 10 What is the total ownership of foreign affiliate. Also, for ea name of the foreign affiliate. | nership in the total equity nvoting stock and a limited nership in just the voting of eral partner's interest in a erest in an affiliate but own sed on total voting stock, ncorporated affiliate. nership interest held wnership interest held et, Part I.B. 1.c., for instruc- t.) ership interest held the each foreign affiliate pa each foreign affiliate in colu | d partner's interest in a equity of the affiliate. Ex partnership. Thus, a U. h less than 100 percent as applicable, if an inco by the U.S. Report Id through the U.S. ctions on how to calcula the U.S. Reporter of U.S. Reporter named mn (a) that is below the | bartnership. amples of voting equ S. Reporter could ha of the affiliate's total rporated affiliate, or er named in 1 Reporter's other te indirect ownership COULT | Per Equi 201 201 201 201 201 201 201 201 | 2018 (2) |
| Name Enter name and affiliate(s) holding | ifiliate(s) holding direct ow and ID Number BEA ID Number of foreig a direct ownership interest foreign affiliate. (a) | n it in | BEA fore | ent of direct ership in this ign affiliate se FY 2018 (b) | Name of the foreign affiliate, if any, in ownership chain that holds a direct interest in the foreign affiliate named in column (a) (c) |
| ь. тотаL | | | 1021 2 | % | |
| What is the MAJOR primined, manufactured, sold 1029 What is the foreign aff group that accounts for the are given in the Guide to of ISI codes is included at tactive period | at wholesale, packaged, filiate's primary indus largest amount of the affi Industry Classificati the back of Form BE-11B. a holding company (In addition, normally at le ppany) is an invalid classi | transported, etc. (For ex stry (ISI) code? — G liate's sales. A list and a ons for Internation. For an inactive affiliate | ive the 4-digit ISI con a full explanation of th a Surveys, 2012 . enter an ISI code ba from equity investme issets must consist o | de for the industry ne ISI codes A summary list ased on its last | 1039 2 an ates. |
| BEA ¹⁰⁴⁰ USE ONLY | 1 | 2 | 3 | 4 | 5 |

Part II — Financial and Operating Data of Minority-Owned Foreign Affiliate

Section A — Selected Financial Data

- Report the data to represent 100 percent of the foreign affiliate and not just the portion owned by the U.S. Reporter(s).
- Report in 15 gross operating revenues or gross sales minus returns, allowances, and discounts. EXCLUDE sales or consumption taxes levied directly on the consumer. EXCLUDE net value-added and excise taxes levied on manufacturers, wholesalers, and retailers.
 Finance and leasing companies with ISI codes 5221, 5223, 5224, 5229, 5231, 5238, 5252, or 5331 report interest income on this line.
 Insurance companies with ISI codes 5243 or 5249 report gross investment income on this line.
- Report in **16** net income (loss) for the year, after provision for foreign income taxes, but before provision for common and preferred dividends. **INCLUDE** income from equity investments and certain gains (losses) (net of income tax effects) included in the determination of net income.
- Dealers in financial instruments and finance, insurance, and real estate companies see Special Instructions on page 4.

What are the foreign affiliate's values for:

| | 1 |
|---|-------|
| 13 Total assets? — Balance at close of fiscal year | 1 000 |
| 14 Total liabilities? — Balance at close of fiscal year. | 000 |
| 15 Annual sales or gross operating revenues, excluding sales taxes? | 000 |
| 2051 | 1 |
| 16 Net income (loss)? | 000 |

Section B — Number of Employees and Employee Compensation

• Report the number of employees on the payroll at the end of FY 2018 including part-time employees, but excluding temporary and contract employees not included on your payroll records. A count taken at some other date during the reporting period may be given provided it is a reasonable estimate of employees on the payroll at the end of FY 2018. If the number of employees at the end of FY 2018 (or when the count was taken) was unusually high or low due to temporary factors (e.g., a strike), enter the number of employees that reflects normal operations. If the number of employees fluctuates widely during the year due to seasonal business variations, report the average number of employees on the payroll during FY 2018. Base such an average on the number of employees on the payroll at the end of each pay period, month or quarter. If precise figures are not available, give your best estimate.

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|--|------|
| | |
| 17 What is the foreign affiliate's total number of employees?* | |

*Note – If the total number of employees in 17 is zero, please provide an explanation.

• Report employee compensation expenditures made by an employer in connection with the employment of workers, including cash payments, payments-in-kind, and employer expenditures for employee benefit plans including those required by statute. Base compensation data on payroll records. Report compensation that relates to activities that occurred during the reporting period regardless of whether the activities were charged as an expense on the income statement, charged to inventories, or capitalized. **EXCLUDE** data related to activities of a prior period, such as those capitalized or charged to inventories in prior periods. **EXCLUDE** compensation of contract workers not carried on the payroll of this affiliate. **Total employee compensation consists of wages and salaries of employees and employer expenditures for all employee benefit plans.**

- Wages and salaries INCLUDE gross earnings of all employees before deduction of employees' payroll withholding taxes, social insurance contributions, group insurance premiums, union dues, etc. INCLUDE time and piece-rate payments, cost of living adjustments, overtime pay and shift differentials, bonuses, profit-sharing amounts, stock-based compensation, and commissions. EXCLUDE commissions paid to independent personnel who are not employees. INCLUDE direct payments by employers for vacations, sick leave, severance (redundancy) pay, etc. EXCLUDE payments made by, or on behalf of, benefit funds rather than by the employer. INCLUDE employeer contributions to benefit funds. INCLUDE payments-in-kind, valued at their costs, that are clearly and primarily of benefit to the employees as consumers. EXCLUDE expenditures that benefit employers as well as employees, such as expenditures for plant facilities, employee training programs, and reimbursement of business expenses.
- Employee benefit plans INCLUDE employer expenditures for all employee benefit plans including those mandated by government statute, those resulting from collective bargaining contracts, and those that are voluntary. INCLUDE Social Security and other retirement plans, life and disability insurance, guaranteed sick pay programs, workers' compensation insurance, medical insurance, family allowances, unemployment insurance, severance pay funds, etc. Also, INCLUDE deferred post-employment and post-retirement expenses per FASB ASC 715 (FAS 106). If plans are financed jointly by the employer and the employee, INCLUDE only the contributions of the employer.

| 1 | | | nployee compensation s and employee benefit | | | þ Bli | . IVIII. | Thous. | 000 |
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Affiliate ID

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Part III — U.S. Exports To and U.S. Imports From Minority-Owned Foreign Affiliate

See Instruction Booklet, Part V.

IMPORTANT NOTES



Report U.S. exports of goods to and U.S. imports of goods from the foreign affiliate in FY 2018. Report all goods that physically left or entered the U.S. customs area. Report data on a "shipped" basis, i.e., on the basis of when and to (or by) whom the goods were shipped. This is the same basis as official U.S. trade statistics to which these data will be compared. Do **not** record a U.S. import or export if the goods did not physically enter or leave (i.e., were not physically shipped to or from) the United States, even if they were charged to the foreign affiliate by, or charged by the foreign affiliate to, a U.S. person.

Foreign affiliates normally keep their accounting records on a "charged" basis, i.e., on the basis of when and to (or by) whom the goods were charged. The "charged" basis may be used if there is no material difference between it and the "shipped" basis. If there is a material difference, the "shipped" basis must be used or adjustments made to the data on a "charged" basis to approximate a "shipped" basis. The data should **INCLUDE** goods only; they should **EXCLUDE** services.

Capital goods — INCLUDE capital goods but **EXCLUDE** the value of ships, planes, railroad rolling stock, and trucks that were temporarily outside the United States transporting people or goods.

Consigned goods — **INCLUDE** consigned goods in the trade figures when shipped or received, even though they are not normally recorded as sales or purchases, or entered into intercompany accounts when initially consigned. In-transit goods — EXCLUDE from exports and imports the value of goods that are in-transit. In-transit goods are goods that are not processed or consumed by residents in the intermediate country(ies) through which they transit; the in-transit goods enter that country(ies) only because that country(ies) is along the shipping lines between the exporting and importing countries. In transit imports are goods en route from one foreign country to another via the United States (such as from Canada to Mexico via the United States), and in-transit exports are goods en route from one part of the United States to another part via a foreign country (such as from Alaska to Washington State via Canada).

Packaged general use computer software — INCLUDE exports and imports of packaged general use computer software. Value such exports and imports at the full transaction value, i.e., the market value of the media on which the software is recorded and the value of the information contained on the media. **EXCLUDE** exports and imports of customized software designed to meet the needs of a specific user. This type of software is considered a service and should not be included as trade in goods. Also **EXCLUDE** negotiated leasing fees for software that is to be used on networks.

Natural gas, electricity, and water — Report ONLY the product value of natural gas, electricity, and water that you produce or sell at wholesale as exports and imports of goods. DO NOT report the service value (transmission and distribution).

| U.S. EXPORTS OF GOODS TO THIS FOREIGN AFFILIATE (Valued f.a.s. U.S. port) | \$ | Bil. | Mil. | Thous. | Dols. |
|--|----|------|------|--------|-------|
| 19 What is the value of the total goods shipped in FY 2018 from the United States (by the | 1 | | | | |
| U.S. Reporter(s) of this affiliate and by other U.S. persons) to this affiliate? | _ | | | | 000 |
| cino | | | | | |
| U.S. MPORTS OF GOODS FROM THIS FOREIGN AFFILIATE (Valued f.a.s. foreign port) | \$ | Bil. | Mil. | Thous. | Dols. |
| 20 What is the value of the total goods shipped in FY 2018 to the United States (to the 4178 | 1 | | | | 000 |
| U.S. Reporter(s) of this affiliate and to other U.S. persons) by this affiliate? | | | | | 000 |

SPECIAL INSTRUCTIONS FOR DEALERS IN FINANCIAL INSTRUMENTS, FINANCE COMPANIES, INSURANCE COMPANIES, AND REAL ESTATE COMPANIES

- A. Certain gains (losses) for (1) dealers in financial instruments and finance and insurance companies, and (2) real estate companies.
 - 1. Dealers in financial instruments (including securities, currencies, derivatives, and other financial instruments) and finance and insurance companies — INCLUDE in the calculation of net income in 16:
 - impairment losses as defined by FASB ASC 320 (FAS 115),
 - · realized gains and losses on trading or dealing,
 - unrealized gains or losses, due to changes in the valuation of financial instruments, that flow through the income statement, and
 - goodwill impairment as defined by FASB ASC 350 (FAS 142).

EXCLUDE from **15** and **16**, unrealized gains or losses due to changes in the valuation of financial instruments that are taken to other comprehensive income.

INCLUDE income from explicit fees and commissions as operating revenue in **15**.

2. Real estate companies — INCLUDE in 16 :

- impairment losses as defined by FASB ASC 360 (FAS 144), and
- goodwill impairment as defined by FASB ASC 350 (FAS 142).

INCLUDE income earned from the sale of real estate you own as operating revenue in **15**.

B. Special instructions for insurance companies

- When there is a difference between the financial and operating data reported to the stockholders and the data reported in the annual statement to an insurance department, prepare the BE-11 on the same basis as the annual report to the stockholders. Valuation should be according to normal commercial accounting procedures, not at rates promulgated by national insurance departments, e.g., **INCLUDE** assets not acceptable for inclusion in the annual statement to an insurance department, such as: 1. non-trusteed or free account assets, and 2. nonadmitted assets, including furniture and equipment, agents' debit balances, and all receivables deemed to be collectible. **INCLUDE** mandatory securities valuation reserves that are appropriations of retained earnings in the owners' equity section of the balance sheet, not in the liability section.
- 2. EXCLUDE assets of the U.S. Reporter held in the country of location of the affiliate that are for the benefit of the U.S. Reporter's policyholders in the data reported for the affiliate.

3. Instructions for reporting specific items

Sales or gross operating revenues, excluding sales taxes — INCLUDE in 15 items such as earned premiums, annuity considerations, gross investment income, and items of a similar nature.

Calculate premiums earned by companies engaged in insurance activities as direct premiums written (including renewals) net of cancellations, plus reinsurance premiums assumed, minus reinsurance premiums ceded, plus unearned premiums at the beginning of the year, minus unearned premiums at the end of the year.

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